

PRODUCT OVERVIEW

# OpenText Active Community

Supplier information management enhances productivity and control



 **Mitigate business and operational risk**—Leverage a centralized, real-time source of supplier information

 **Increase collaboration and transparency**—Gain insight into performance and collaborate with the community

 **Reduce supplier management costs**—Automation and digitisation drive efficiency and savings

Many businesses are striving to achieve progress in the journey toward achieving 100-percent trading partner participation in the electronic exchange of business documents, such as purchase orders, advance shipment notices, and invoices. However, many continue to struggle to collaborate with trading partners effectively throughout the entire relationship lifecycle.

Contact and credential management, new business partner registration, partner on-boarding, dispute resolution, risk management, and many other processes are still often executed using manual, resource-intensive methods that require numerous emails, faxes, and phone calls. Important information about business partners can be distributed across multiple systems, and can contain duplicate or out of date information. According to Gartner Research, companies typically spend up to \$1,000 per supplier per year in supplier management costs.

OpenText™ Active Community provides a cloud-based, real-time source of supplier information, including contacts, B2B capabilities, performance and sourcing profiles, to help ensure regulatory compliance and accelerate the onboarding process.

***“To fuel continued growth, our company is managing an ever increasing number of strategic supplier and customer development programs. In vendor onboarding programs alone, OpenText Active Community has reduced our ramp-up time from weeks to days, and in some cases, to mere hours.”***

Gavin Jeffs  
Vice President, O&M Supplier Relations  
Owens & Minor

With self-service capabilities extended to the entire community, supplier information is accurate and always current.

OpenText™ Active Community unifies all partner information into a single comprehensive supplier directory and ensures that data is secure, yet accessible, to authorized parties

## **Active Community can help you improve trading partner performance and costs by:**

### **Dramatically Lowering Costs**

Reduce the resource-intensive effort to run large B2B projects, and delegate the responsibility for business partner profile maintenance to your partners. You can save as much as \$800/year/trading partner.

### **Speeding Time to Market**

Companies can streamline the process of gathering business partner credentials, automate repeatable onboarding processes, and more quickly certify partners for business.

### **Eliminating Risk**

Ensure that business partners maintain the financial health and diversity information necessary to sustain the business in a challenging economy.

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Active Community provides the ideal combination of experienced implementation professionals and robust tools to help attain 100 percent participation in your B2B integration initiatives. When companies select OpenText, not only are they partnering with a B2B integration expert with more than 45 years of experience, but they are also choosing a partner with a global presence, multilingual customer support, and leadership in enterprise community management.

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## **Real customer results from using OpenText™ Active Community:**

- Reduced Business partner set-up and registration lead time reduced by 50-60 percent
- Oracle 11i business partner portal roll out delivered in less than six months
- Generated \$1.48M in net new revenue by accelerating the onboarding of new business partners
- Reduced shipping discrepancy costs by \$1M
- Achieved a \$10M increase in revenues across the store base for accelerated time to market for new vendors
- Reduced resource burden by 2.5 in management operation across 2,000 vendors

## Onboarding services

Designed to reduce the time to qualify and register new business partners, registration through Active Community allows you to eliminate reliance on spreadsheets and manual processes for trading partner setup. Active Community automates the process of collecting, tracking business terms, contracts and key partner credentials. Your business partners can complete customized online forms (e.g., Vendor Profile form, W-9, EDI Setup form, Social Compliance form), which are then routed for review and approval among your finance, legal, and business relationship management personnel according to configurable workflow rules.



Feature	Description
Centralized, secure information	Increases control of information by providing secure access to community attributes with a single, shared view across the organization and supplier ecosystem.
Supplier KPI reporting	Surveys the community for fast information collection and updates and tracks suppliers with KPI reports and alerting.
Regulatory compliance	Polls partners, collects documentation and captures digital signatures to help ensure business partners comply with regulations for anti-bribery (FCPA), conflict minerals (Dodd Frank) or the Consumer Product Safety Information Act (CPSIA).
Corporate Social Responsibility tracking	Tracks supplier receipt and response to offer insights on supplier community compliance with policies, such as greenhouse gas emissions, corporate social responsibility and pandemic readiness.
New vendor registration	Automate and collect all documentation (insurance certificates, bank account numbers, taxpayer IDs) required for new vendors, without faxing, emailing or scanning paper. Offers suppliers a website that guides them through the registration process.
Self-service	Provides the vendor community with the ability to manage their profile, contacts and other critical information to help eliminate out of date and missing information for more efficient collaboration and issue resolution.

[Learn more](#)

[TP digitisation e-Book](#)

The screenshot shows the 'Contacts' page in the OpenText system. The breadcrumb trail is 'Company Directory > AAA Apparel (9) > Contacts'. The page has a navigation bar with tabs: SUMMARY, PROFILE, DIVISION(S), CONTACTS (selected), PROJECTS, FILES, ISSUES, ITEMS, and AUDIT LOG. On the left, there is a 'Tags' section with an 'Apply tag to results' field and a list of 'My Tags' and 'Popular Tags' (best sales contacts, edi contacts, poc, mediator). The main content area is titled 'Contacts' and includes a search bar with 'Search for Contacts', 'Advanced Search', and 'Saved Search' options. Below the search bar is a table of contacts with columns for Contact Name, Business Role, Company Name, and Company ID. The table contains four entries: Anne Smyth (Social Compliance), Stephen Thomas (Quality Assurance), Terry Wagner (Accounts Receivable), and Liz Yahoo (Quality Assurance). All contacts are associated with 'AAA Apparel' and 'Company ID' 9. There are also 'Actions' and 'Include Disabled' options, and radio buttons for 'Selected rows' and 'All search results'.

The screenshot shows the profile page for 'Anne Smyth'. The breadcrumb trail is 'Contacts > Anne Smyth > Profile'. The page has a navigation bar with tabs: PROFILE (selected), PROJECTS, ACTIVITIES, FILES, WEB FORMS, and AUDIT LOG. The profile is titled 'Anne Smyth' and includes a 'Photo' section with a profile picture. Below the photo is a list of tabs: Overview (selected), Business Roles, Security Roles, Tags, and Visual CV. The profile details include: User ID (asmith@example.org), Account Email (asmith@example.org), Company Name (AAA Apparel (9)), Communication Email (asmith@example.org), Mobile (999) 111-2222, City (Atlanta), and State / Province / Region (Georgia). A 'Profile Completeness' bar shows 61% completion, with a note that 'Adding Title will bring them to 68%'. The page also shows 'Last Updated 04/26/2017' and links for 'Return to List' and 'Manage Profile'.

## About OpenText

OpenText, The Information Company, enables organizations to gain insight through market leading information management solutions, on-premises or in the cloud. For more information about OpenText (NASDAQ: OTEX, TSX: OTEX) visit: [opentext.com](https://www.opentext.com).

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